

WANGANUI FUNCTION CENTRE

Hire charges

from 1 March 2024

Rooms:

Equipment:

| Eulogy Lounge | Price |
|---|--------|
| Per half day (meeting) | \$450 |
| Per day (or evening) | \$800 |
| Wanganui room | Price |
| Per half day (meeting) | \$350 |
| Per day (or evening) | \$680 |
| Celebrity Lounge | Price |
| Per half day (meeting) | \$280 |
| Per day | \$500 |
| Veandercross Lounge | Price |
| Per half day (meeting) | \$180 |
| Per day | \$300 |
| FULL WFC COMPLEX | Price |
| Per day | \$2250 |
| WJC end | Price |
| Per half day | \$250 |
| Per day | \$500 |
| KITCHEN(s) | Price |
| Per hour | \$63 |
| Per half day | \$190 |
| Per day | \$380 |
| Deposit payable – speak to staff regarding amount and timings | |
| Set up & pack down fees will be charged at \$50/hour if required outside normal business hours 8.30am – 5pm Mon – Fri | |
| Onsite & bar staff may be charged out at a rate per hour for smaller functions. | |

| GENERAL | PRICE |
|--|---------------|
| Tea & Coffee | \$2.50/cup |
| Hot Water Urns | \$10 |
| Projector (Epson EH-TW570) <i>(you must provide the media player)</i> | \$60 |
| Projector Screen (1700 x 1800mm) | \$20 |
| Large screen (1.8m x 2.4m) | \$300 |
| Sound System (Yamaha MG12XU) | \$50 |
| Stage | \$20 |
| Lectern | \$5 |
| Whiteboard | \$5 |
| Partitions 1.85m2 (x 7 available) <i>(off-site hire \$20 each per day)</i> | \$10 \$25 |
| Dinner plate | \$0.45 |
| Luncheon plate/side plate | \$0.45 |
| Dessert bowl | \$0.45 |
| Cutlery | \$0.45/each |
| Glasses (up to 550) | \$0.45/each |
| Coffee cups/mugs (up to 200) | \$0.45/each |
| Milk Jugs | \$1.50/each |
| Water jugs/carafes | \$1.50/each |
| Bain marie | \$15/each |
| Cloth napkins (white) | \$1.50/each |
| Cloth napkins (other) | \$2/each |
| Buffet tables for food service | \$17/each |
| Trestle table for food service | \$10/each |
| White tablecloths | \$9/each |
| Black tablecloths | \$17/each |
| Long trestlecloths - white | \$9/each |
| Long trestlecloths - black | \$17/each |
| | |
| Rubbish disposal | |
| Per bag | \$15 |
| Photocopying | \$0.25c/sheet |
| * Room rentals include tables & chairs for guests + setup and clean up but caterers are responsible for food service areas. | |

* **All prices are GST inclusive and payable prior to the function / charges may change at any time.**

* Other charges may apply including:

- 10% surcharge for Public holidays
- Excess cleaning charges
- Damages incurred by guests
- **NB:** All functions must end within legal licensing times

WFC nibbles/luncheon menu - \$20/head (can be customised to your needs & budget)

WFC morning & afternoon teas from \$9/head (T&C + one sweet or savoury item
or \$13/head (T&C + two items)

Special dietary requirements will be at an additional cost.